

“For what we preach is not ourselves, but Jesus Christ as Lord with ourselves as your servants for Jesus’ sake.”
2 Corinthians 4:5

2018-2019 Academic Calendar

All regulations, requirements, and general information in this calendar are subject to revision at any time.



**CONCORDIA
LUTHERAN
SEMINARY**

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Academic Calendar 2018-2019

July 2 - August 3 (Mon - Fri).....	Summer Hours - contact for appointment
August 6 (Mon).....	Civic Holiday, Seminary closed
August 29 (Wed).....	MDiv 1st year Orientation
August 30 - 31 (Thurs - Fri).....	Retreat for MDiv Students
August 31 (Fri).....	Registration for all Students
September 3 (Mon)	Labour Day, Seminary closed

Short Term 1

September 4 (Tues)	First day of classes
September 5 (Wed)	Last day for Short Term 1 registration/course changes
September 9 (Sun)	Founders Day
September 10 (Mon)	Last day to withdraw from a course without assignment of grade
September 14 (Fri)	Last day of classes, final examination

Semester 1

September 17 (Mon)	First day of classes(Registration for Open Studies Program)
September 24 (Mon)	Last day to transfer courses
October 8 (Mon)	Thanksgiving Day, Seminary closed
November 5 (Mon)	Last day to withdraw from a course without assignment of grade
November 9 (Fri)	Seminary closed in honour of Remembrance Day
November 11 (Sun).....	Remembrance Day
November 23 (Fri)	Preregistration for Short Term 2 and Semester 2
December 14 (Fri).....	Last day of classes
December 17 - 19 (Mon - Wed).....	Final Examinations
December 25 - January 1 (Tues - Tues).....	Christmas Break, Seminary closed

Short Term 2

January 7 (Mon) First day of classes
..... Registration for Short Term 2 and Semester 2
January 8 (Tue) Last day for Short Term 2 registration/course changes
January 11 (Fri) Last day to withdraw from a course without
..... assignment of grade
January 18 (Fri) Last day of classes, final examination

Semester 2

January 21 (Mon) First day of classes
February 1 (Fri) Last day to transfer courses
February 18 (Mon) Family Day, Seminary closed
February 28 (Thur) Timothy Lecture
March 1 (Fri) Application Deadline for Fall 2018 MDiv Admission
March 8 (Fri) Last day to withdraw from a course without
..... assignment of grade
March 11 - 15 (Mon - Fri) Spring Break
April 5 (Fri) Preregistration for summer courses
April 19 - 22 (Fri - Mon) Easter Break
April 25 (Thu) Preregistration for fall courses
April 26 (Fri) Last day of classes
April 29 - May 1 (Mon - Wed) Final Examinations

Summer Short Term

May 6 (Mon) First day of classes
May 7 (Tues) Last day for Summer Short Term registration/course changes
May 10 (Fri) Last day to withdraw from a course without
..... assignment of grade
May 17 (Fri) Last Day of classes, final examination
May 20 (Mon) Victoria Day, Seminary closed
May 24 (Fri) Sacred Convocation

Personnel

Administration

Rev. Dr. James Gimbel, B.A., M.Div., Ph.D., President, CFO, Director of Development, Director of Recruitment, Director of Field Work
Rev. Dr. Stephen L. Chambers, B.A., M.Div., Ph.D., Academic Dean, Director of Library
Rev. Dr. John Hellwege Jr., B.A., M.Div., STM, Ph.D., Dean of Student Life

Staff

Kathy Budgell, Administrative Assistant to the President
Anna Yang, B.B.A., Librarian, Registrar, Technology Services
David Mitchell, Music Coordinator

Board of Regents

Chairman, Rev. Daryl Solie, Regina, SK (Central District, 2020)
Vice-Chair, Rev. Aaron Astley, Stoney Creek, ON (East District, 2021)
Ms. Corinne Nowoczin, Red Deer, AB (ABC District, 2021)
Mr. Gerry Steinke, Valleyview, AB (ABC District, 2021)
Rev. Glenn Schaeffer (ABC District president) (ex officio)
Rev. Scott Lyons, Victoria, BC (ABC District, clergy representative, 2020)
Rev. Thomas Kruesel, Campbell River, BC (LCC Designate)
Dr. James Gimbel (President, Concordia Lutheran Seminary) (executive officer)

General Information

Mission Statement

Concordia Lutheran Seminary, a seminary of Lutheran Church-Canada, forms servants for Jesus' sake.

Theme of the Year:

From the Magnificat: "My soul magnifies the Lord"(Luke 1:46)

Logo

In The Rev. Dr. W. Th. Janzow's autobiography, "Servant for Jesus' Sake", he writes about the origin of the seminary's logo. "At an early meeting the Board of Regents asked me to design a logo that could be used on seminary printed materials, on lapel buttons, and on other promotional materials. The logo that resulted included the following..."



- A *cross*: to show our rootedness in Jesus Christ.
- A *maple leaf*: to symbolize our commitment to preparing church workers for the church in Canada.
- The *letters CLS*: the abbreviation of our seminary's name.
- A *square frame*: representing our seminary's solid commitment to Scripture and the Confessions.

The current logo retains and expands on the four-fold meaning of the original.

- A *cross*: pronounced and natural, the cross comes alive where the thinly drawn and symmetrical cross once stood. It suggests a Saviour who became man, and recalls the mark of the cross applied on the forehead on Ash Wednesday, or the sign of the cross received at baptism, both upon the forehead and upon the heart, to mark us as those redeemed by Christ the crucified.
- A *maple leaf*: we are now a truly Canadian institution. The leaf design is organic; created from a photograph. A real leaf grows and changes.
- The *letters CLS have been expanded to Concordia Lutheran Seminary*, our full name. Its vertical stacking also helps to ground the image of the leaf.
- A *square frame becomes a solid line* visually supported by our name: we have a solid commitment to the Scriptures and the Confessions, under which we stand firm. The line also suggests continuity: our message has been passed on from the time of the apostles, and we carry it forward, pressing on toward the goal. The line also serves as a reminder that our education and formation are not closed to all but an elite few, but open to all who wish to learn, grow, and serve with us along this path.



Welcome from the President

Happy Birthday, Canadian Lutherans!

Last year held a significant focus on the 500th Anniversary of Luther posting the 95 Theses on the Wittenberg Castle Church doors, sparking the Lutheran Reformation. We still cherish and proclaim those Reformation truths: Justification, the four solas, and the treasured heritage of being faithfully Lutheran.

This year we have another celebration: 25 years of Lutheran Church--Canada. By September, 2018, the actual LCC anniversary date will have passed, but the spirit and impact of this distinctly Canadian, globally and confessionally Lutheran member of the Bride of Christ will continue.

Solid Lutheran Theology is still the core of our Lutheran Church--Canada, as well as our CLS curriculum. Our students are trained to think theologically and act pastorally, in our Lutheran ethos and heritage and traditions, distinctly contextual and relevant for today. We unpack what this means in all our disciplines of MDiv pastoral formation.

Our theme for Academic Year 2018-19 is from the Magnificat: "My soul magnifies the Lord" (Luke. 1:46).

Tuition rates have increased significantly this year; however, the entirety of that increase will be directly addressed by institutional financial aid, before individualized financial aid is calculated. The net costs for students will remain the same.

We are able to increase and reduce tuition because of the broad LCC financial support given to the CLS mission of forming servants for Jesus' sake. We are thankful for all of the support we receive from faithful partners across LCC, who donate generously and enable our tuition to be set at a reasonable amount that allows students to learn without extreme distractions for jobs or worry about debt. The Adopt-a-Student program, and support from the Seminary Guild also provides significant support for students and their families.

The seminary curriculum addresses academic coursework, contextual education, and an intimate cohort culture that nurtures faith and pastoral formation. Everything -- coursework, field work, chapel, foosball -- is part of the learning context.

Our mission is to form servants for Jesus' sake, pastors who "take up their cross, daily, and follow [Christ]" (Luke 9:23), to God's glory and honour.

This academic calendar presents an overview of what CLS does to form "servants for Jesus' sake." Our focus is on both students and their families, for the sake of Christ who came to serve us all, and to the glory of His name.

May God bless you in Christ Jesus.

Rev. Dr. James (Jim) R. Gimbel

History

The Lutheran Church–Missouri Synod at its 1981 convention authorized Lutheran Church–Canada, at that time a federation of LCMS districts, to determine how it desired to handle its seminary education. The Board of Directors of LCC determined that there was a need for two seminaries and appointed a Board of Regents for a seminary to be located in Edmonton. That founding board first met in September 1983.

Concordia Lutheran Seminary is chartered under the laws of the Province of Alberta, having received royal assent to its incorporation petition on May 31, 1984. The seminary began its first classes on September 10, 1984, in the historic “president’s residence” of Concordia University College. In May 1991, the present seminary facility was occupied and on September 2 of the same year it was dedicated.

Location

Concordia Lutheran Seminary is situated on the towering north bank of the North Saskatchewan River in Edmonton, the provincial capital of Alberta. The windows of the chapel afford a commanding view of the river valley which is laced with hiking and biking trails. The seminary is located across the street from Concordia University of Edmonton, and the offices of the Alberta-British Columbia District of Lutheran Church–Canada are now within our building. The setting fosters a climate of cultural integration, nourishes a sense of church history, and provides rich soil for the development of church music and the arts. The building’s worshipful chapel and computer equipped library with a collection of 22,000 volumes are the foci of spiritual formation and academic research. Wireless internet connectivity is available throughout the seminary.

Accreditation

Concordia Lutheran Seminary is accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada, and the following degree program is approved:

Master of Divinity

The Commission contact information is:

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada
10 Summit Park Drive
Pittsburgh, PA 15275, USA
Telephone: 412-788-6505
Fax: 412-788-6510
Website: www.ats.edu

Missionary Study Centre

A Missionary Study Centre was established at the beginning of the 1997-98 academic year. Its purpose is to contribute to the formation of pastors and lay leaders by fostering more effective integration of biblical and confessional theology with the mission which Christ has given to His church.

The three broad objectives of the centre are:

- to help the seminary provide pastors for the church whose theological minds are coupled to pastoral attitudes and a missionary heart;
- to help ministerial candidates develop the skills and attitudes necessary for reaching across cultural, linguistic, and social barriers with the Gospel;
- to enrich the seminary through interaction with seminaries around the world, sharing our own theological strengths with others and being enriched by the presence of guests and instructors who have had overseas mission experience.

The centre was repurposed after a library fire in 2014, providing a student study area and a conference atmosphere. The artifacts that were housed in the MSC are now displayed throughout the building and in a display case outside the chapel to remind us that mission moves us out of our place and puts us into the world where we live.

Faculty

James (Jim) Gimbel, B.A., M.Div., Ph.D.

Concordia College, St. Paul, MN (B.A. Educational Psychology 1981); South Dakota District Youth Staffer (1977-1978); Youth Director, Gloria Dei Lutheran, Minneapolis, MN (1978-1980); Concordia Seminary, St. Louis (M.Div. 1985); Pastor, Zion and Zion Lutheran Churches, Kramer and Gardena, ND (1985-1988); Pastor, Faith Lutheran Church, Towner, ND (1987-1988), Pastor, Immanuel Lutheran Church, Fargo, ND (1988-1996); Sr. Editor of Youth, Family, and Sunday School Material, Concordia Publishing House (1996-2002); Regent University, Virginia Beach, VA (Ph.D. in Social Psychology/Organizational Leadership 2002); Professor, Concordia University, St. Paul, MN (2002-2013); President, Concordia Lutheran Seminary since January 2014.



President Emeritus

Milton L. Rudnick, Th.D.

Stephen L. Chambers, B.A., M.Div., Ph.D.
(New Testament Exegetical Theology)

Concordia College, Portland, OR (B.A. 1984); Concordia Seminary, St. Louis, MO (M.Div. 1989); University of St. Michael's College, Toronto, ON (Ph.D. 2004). Pastor, Good Shepherd and Redeemer Lutheran Churches, Valleyview and High Prairie, AB (1989-1993); Pastor, Concordia Lutheran Church, Edmonton, AB (1993-1998); Interim Pastor, St. Matthew Lutheran Church, Scarborough, ON (1998-2001). Instructor, Concordia Seminary, Odessa, Ukraine (2005, 2016); Instructor, Luther Institute - Southeast Asia (2008, 2009, 2014, 2015, 2018); Guest instructor, Concordia Lutheran Seminary, Edmonton, AB, (2000) Assistant Professor of Exegetical Theology, (2002-2007) Associate Professor (2007-2012); Professor since 2012.



John Hellwege Jr., B.A., M.Div., STM, Ph.D.
(Historical Theology)

Concordia College, Seward NE (B.A. Theology 1993); Concordia Seminary, St. Louis (M.Div. 1999); Concordia Seminary, St. Louis (S.T.M. Historical and Systematic Theology 2000); Concordia Seminary, St. Louis (Ph.D. Historical Theology, the Modern World 2009); Pastor, Grace and St. Peter Lutheran Churches, Platte Center, NE and Humphrey, NE (2000-2005); Adjunct professor of Theology, Concordia University, Nebraska (2003-2004); Pastor Emmaus Lutheran Church, St. Louis, MO (2008-2015); Adjunct professor, Concordia University, Wisconsin – St. Louis Center (2008-2015); Guest Lecturer, Concordia Seminary, St. Louis, MO (2009-2015); Freelance Editor, Concordia Publishing House (2009-2011); Assistant Professor of Theology since August 2015.



Adjunct Faculty

Jennifer Frim, B.A., M.A., Ph.D. (cand.)

Colleen Hammermaster, B.A., M.A., Ph.D., R Psych.

James Heinbuch, B.A., M.Div., S.T.M.

Scott Keith, Ph.D.

Jonathan Kraemer, B.A., M.Div., S.T.M.

Edward (Alex) Marque, B.A., M.Div., Ph.D. (cand.)

Professors Emeriti

Edward G. Kettner, B.A., M.Div., Th.M., Th.D. (Systematic Theology)

Vernon A. Raaflaub, B.Th., M.Div., M.A., D.D. (Exegetical Theology)

Norman Threinen, B.A, M.Div., S.T.M., Th.D. (Historical Theology)

Partner Instructors

Concordia Lutheran Theological Seminary (CLTS), St. Catharines, Ontario

Following a resolution at LCC's 2008 convention that the two seminaries of our fellowship in Canada "must work together to establish a system of complementary cost-effective, sustainable seminary education," on May 19, 2011 Concordia signed a Memorandum of Agreement and Understanding with Concordia Lutheran Theological Seminary in St. Catharines, Ontario, which commits both seminaries to offer certain courses online, with the aid of distance learning technology. Students at CLS should therefore expect to receive part of their formation from professors at our sister seminary and to interact with members of the student body in St. Catharines, particularly through courses shared between the two schools by means of distance education technology.

Academic Programs

Master of Divinity

The Master of Divinity (M.Div.) program is a four-year full-time course of study primarily designed for candidates who seek to serve in the pastoral ministry of LCC. Members of other church bodies are welcome to enroll in the program, with the understanding that they will be studying Lutheran theology. Those who desire to prepare for the holy ministry in LCC must ordinarily have been active members of an LCC or partner church congregation for two years before they apply for the M.Div. program. They must enjoy satisfactory health and demonstrate good character, commitment to Christian ministry, and pastoral suitability. Upon completion of their studies, they must receive the seminary's Theological Diploma (see below) in order to become candidates for the pastoral ministry in LCC. A maximum of 30 credits may be taken as an Open Studies student, full time or part time, prior to entering the M.Div. program.

Degree Requirements

The M.Div. degree requires satisfactory mastery (minimum grade of C) of 100 credit hours according to the following distribution, as well as satisfactory completion of Field Education and the Final Overarching Exam.

Exegetical Theology (minimum 18 credits)

- Core Courses
 - EXE 100 Introduction to the Study of Scripture (3 credits)
- Two Old Testament Exegetical courses selected from:
 - EXE 210 The Pentateuch (3 credits)
 - EXE 220 The Prophets (3 credits)
 - EXE 230 The Writings (3 credits)
- Two New Testament Exegetical courses selected from:
 - EXE 250 Jesus and the Gospels (3 credits)
 - EXE 260 Paul and His Writings (3 credits)
 - EXE 270 Beyond Jesus and Paul (3 credits)
- Three or more additional credits in the area of Old Testament or New Testament Exegetical Theology

Systematic Theology (minimum 15 credits)

- Core Courses
 - SYS 100 Theological Method (3 credits)
 - SYS 110 God, Creation, and Anthropology (3 credits)
 - SYS 220 Christ and Salvation (3 credits)
 - SYS 430 Faith, Life, and Ethics (3 credits)
 - SYS 440 Church, Sacraments, and Hope (3 credits)

Historical Theology (minimum 9 credits)

- Core Courses
 - HIS 110 Apostolic Fathers through the 7th Ecumenical Council (3 credits)
 - HIS 120 Middle Ages and Reformation (3 credits)
- One or more of the following Historical Theology courses
 - HIS 250 The Rise of World Lutheranism (3 credits)
 - HIS 251 The Lutheran Church in North America (3 credits)

Theology in Praxis (minimum 49 credits)

- Core Courses
 - PRX 100 Ministering in Context (1 credit)
 - PRX 101 Pastor: Person and Work (3 credits)
 - PRX 110 Worship 1 (3 credits)
 - PRX 120 Communicating the Gospel (1 credit)
 - PRX 121 Preaching 1 (3 credits)
 - PRX 160/161/260/261/460/461 Lectionary Seminar (1 credit each x 6)
 - PRX 210 Worship 2 (3 credits)
 - PRX 220 Preaching 2 (3 credits)
 - PRX 230 Teaching the Faith (3 credits)
 - PRX 240 Christian Care and Counselling (3 credits)
 - PRX 250 Spirituality (3 credits)
 - PRX 251 Christianity and World Religions (3 credits)
 - PRX 255 Theology of Missions and Evangelism (3 credits)
 - PRX 400 Pastoral Ministry Seminar (5 credits)
- Vicarage
 - PRX 300 Vicarage (6 credits)

Other (minimum 9 credits)

- Free Electives
 - 9 credits in any area

Field Education (see parallel discussion in *Student Handbook*, p.10)

Field education integrates the theoretical and the practical. It is designed to prepare the M.Div. student for vicarage and, ultimately, for pastoral ministry.

During the first and second year, M.Div. students are assigned to a field education congregation. They become acquainted with the pastor and the congregation, attend worship, meetings, and other congregational activities, and learn more about congregational life. They also practice pastoral skills under the supervision of the field education pastor. This occurs as they assist in a limited way in preaching, and in leading worship, Bible studies, confirmation, and Sunday school classes, and in other experiential opportunities offered by the congregation.

Licences to Lead Worship and Preach

Upon successful completion of Worship 1, M.Div. students who are also in the Theological Diploma program (see below) are normally granted the privilege of leading or assisting with the liturgical portions of worship services.

Upon successful completion of Preaching 1, M.Div. students who are also in the Theological Diploma program (see below) are normally granted the privilege of preaching in congregational worship services. All sermons to be preached by a seminarian are to be submitted beforehand to an ordained pastor who is qualified to evaluate their proclamation.

Vicarage (see parallel discussion in *Student Handbook*, pp.10)

Vicarage, under the direct supervision of a pastor-supervisor and the seminary's Director of Vicarage, provides practical experiences for M. Div. students in a congregational setting.

M.Div. students are required to participate in a twelve-month vicarage which ordinarily constitutes the third year of their theological education and for which they receive six hours of credit. The registration fee (6 credit hours x the tuition fee per credit hour) is paid by the student.

Successful completion of all academic requirements of first and second year seminary levels is a prerequisite for receiving a vicarage placement. Upon certification by the faculty, students are assigned a vicarage by the Council of Presidents of LCC or by the appropriate entity in their own church body. Vicarages that are to be supervised by the seminary must be preceded by a minimum of one semester of full-time study in residence. The term "in residence" describes full-time students who live close enough to the seminary to participate fully in the school's activities on its Edmonton campus.

On the basis of a spring retreat, one on-site visit, and reports received periodically from the vicar and his supervisor, the Director of Vicarage determines whether or not students have successfully completed their vicarage. Vicarage credits are awarded on a Pass/Fail basis.

In certain circumstances a second year of vicarage may be assigned. This vicarage earns six hours transcript credit which may not be counted toward graduation. A second fee (6 hr. x tuition rate/hr.) is required and paid by the student.

Supervised Pastoral Education

The seminary recognizes the importance of Supervised Pastoral Education (SPE) not only for students pursuing specialized ministries within institutions such as hospitals and prisons but also for those who desire to serve in the parish ministry. M.Div. students may apply to receive 6 credits for the successful completion of one unit of SPE under the auspices of an approved supervised centre in Canada.

Final Overarching Examination (FOE)

The FOE is administered in the final year of the M.Div. program to students who are also in the Theological Diploma program (see below). Students who wish to

serve in denominations other than LCC are subject to the requirements of their own church bodies, which may or may not require the FOE. Designed to assess students' ability to respond to a range of ministry situations, the FOE is an individual oral examination administered by the faculty, for which no special preparation is required.

Placement Process (see parallel discussion in *Student Handbook*, p.15)

Students must normally have completed a minimum of one year of full-time study in residence immediately prior to graduation to be considered for placement in the pastoral ministry of LCC. The term "in residence" describes full-time students who live close enough to the seminary to participate fully in the school's activities on its Edmonton campus.

Upon certification by the faculty through the reception of the seminary's Theological Diploma (see below), students are assigned their first calls by LCC's Council of Presidents. Students become eligible for ordination and installation after they have satisfactorily completed all requirements for graduation and have accepted their call.

Theological Diploma Program (see parallel discussion in *Student Handbook*, p.16)

M.Div. candidates who register their intention to seek placement in the ministerium of LCC are eligible for the seminary's Theological Diploma. The Theological Diploma certifies that a candidate has demonstrated his doctrinal commitment and personal suitability for the public ministry of LCC through satisfactory academic, practical, and personal development. Reception of Licences to Lead Worship and to Preach, the recommendation of the Ministerial Program Committee, and successful completion of the Final Overarching Exam, are key elements of such a demonstration.

CLS reserves the right to request that additional course work or reading assignments be completed before a Theological Diploma is awarded. Completion of the M.Div. degree does not guarantee that students will receive a Theological Diploma.

Colloquy Program

Admission to the ministerium of LCC through the synod's Colloquy Program is determined by its Colloquy Committee according to the regulations adopted by the church body and published in its handbook. Applicants should contact their District President for admission.

Further information on the colloquy program may be obtained by contacting the Academic Dean, who serves as the seminary's Colloquy Advisor. Colloquy students may enroll on a full-time or part-time basis.

Open Studies Program

The Open Studies Program provides learning opportunities for those who do not wish to enter a seminary degree program, or do not qualify for a seminary degree program for non-academic reasons. Open Studies students are permitted to register in credit courses but are not admitted to a program leading to a degree or diploma. Though credits taken while admitted to the Open Studies program *may* be counted toward a subsequent degree program, Open Studies students are not considered to be on the 'ordination track' in LCC. Students whose ultimate goal is to obtain a degree are encouraged to contact the seminary Registrar for detailed program advice.

Most seminary courses are available to Open Studies students. Check the course listings for courses with enrolment limitations. All students must meet all prerequisites (including biblical languages for exegetical courses). Open Studies students are subject to the Academic Probation Policy.

Graduate Certificate in Theological Studies (GCTS)

The GCTS is awarded after successful completion of 24 credits in the Open Studies program. A minimum of 18 credits must be completed at CLS. Courses must be completed in at least three of the four theological disciplines (Exegetical, Systematic, Historical, and Practical). The GCTS can be completed in one year, or up to eight years, and can serve as a bridge between Open Studies and a Master's degree program at CLS or another ATS-accredited seminary. Contact the Registrar for program planning advice.

International Opportunities (see parallel discussion in Student Handbook, p.12)

As student interest merits, the seminary provides opportunities to acquire knowledge and skills pertinent to the pastoral ministry in geographical settings outside of Canada, including Westfield House in Cambridge, England, and Jerusalem University College, Jerusalem, Israel. Students may also participate in exchange programs with partner-church seminaries in other lands, or be invited to join professors on archaeological digs or on special international seminars. These experiences are designed to (1) broaden the students' pastoral vision, (2) sharpen academic skills through new learning experiences, (3) enrich the appreciation of our Christian and Lutheran heritage, and (4) sensitize to world mission opportunities through experiencing other cultures and religions.

Admissions

Equality Policy

Concordia Lutheran Seminary admits students of any race, color and national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the seminary.

While CLS gives preference to members of LCC, it does not discriminate on the basis of race, color and national and ethnic origin in the administration of its academic policies, admissions policies, enrolment policies, financial aid program and other seminary administered programs.

Master of Divinity Program

Admissions Requirements

Ordinarily, application for admission should be made by March 1.

An application is complete when the Director of Admissions has received the following:

- ✓ The Application for Enrolment - Master of Divinity Program, completed in full.
- ✓ The non-refundable Application Fee.
- ✓ Official Transcripts from all post-secondary institutions attended.
- ✓ Reference Letters. Request letters of reference from your pastor and other referees as indicated in the Application form. Please allow enough time for your referees to submit their letters directly to the Director of Admission.
- ✓ Criminal Background Check.
- ✓ Graduate Record Exam Scores.
- ✓ Additional letter indicating special circumstances for consideration of application (Applicants without Bachelor's Degree only).
- ✓ TOEFL Proficiency Exam Scores (International Applicants only).
- ✓ Letter of Recommendation from home church body (International Applicants only).

In some cases, a personal interview may also be requested following receipt of these materials.

Official Transcripts

Applicants are normally required to have their official transcripts sent directly to the Director of Admissions from all of the post-secondary institutions that they have attended. The Director of Admissions may accept hand-delivered transcripts in envelopes that have been officially sealed by the issuing institutions; seals must be unbroken.

Academic Requirements

Official Transcripts must provide proof of:

- ✓ A Bachelor's Degree from an institution accredited by an agency holding membership in the Association of Universities and Colleges in Canada (AUCC), or recognized by the Council for Higher Education Accreditation (CHEA) in the United States, or its equivalent (see Bachelor's Degree Equivalency, below). Because the completion of a broad liberal arts program is a great asset to the seminary student, an undergraduate degree that includes courses in English, Philosophy, Psychology, Sociology, History, Education, Music, and the biblical languages, is ideal.
- ✓ A minimum GPA of 2.000 on a 4 point scale or equivalent (Applicants with a GPA of less than 2.500 may be admitted in Academic Probation.)
- ✓ One year* of Greek (with a minimum grade of "C")
- ✓ One year* of Hebrew (with a minimum grade of "C")
(* two semesters or 6 credits are considered equivalent to one year)

Biblical Languages

Both biblical languages are required for acceptance into the M.Div. program. CLS offers both languages in alternating years as online/evening classes with the goal of preparing students for seminary entrance. Biblical language courses may also be taken from other institutions.

References

Applicants should contact potential referees to request reference letters prior to submitting the application. Reference Letters are required from your Pastor and others as listed on the Application Form. Referees are required to use the Reference Letter Forms that are provided with the Application Forms.

Criminal Record Check

A Criminal Record Check must be obtained by the applicant and submitted to CLS. This can be obtained from your nearest RCMP detachment or local police service. There is usually a charge for this, and it may take several weeks to process your request. Contact your local police service or RCMP detachment for information on the request process. The website for Edmonton Police Service Information Checks is <http://www.edmontonpolice.ca/CommunityPolicing/OperationalServices/PoliceInformationCheck.aspx>.

Graduate Record Exam (GRE)

Consistent with the practice of other seminaries throughout North America, CLS requires that applicants take the Graduate Record Exam (General Test). Regular administrations of the GRE take place at most universities throughout the world. In addition, it can be taken by computer at a number of locations throughout North

America. Consult the Graduate Record Exam website (<http://www.ets.org/gre>) for current details.

GRE test results are released only to accredited academic institutions. You will need to indicate that the GRE test results are to be sent to: Director of Admissions, Concordia Lutheran Seminary, 7040 Ada Boulevard, Edmonton, AB T5B 4E3. Our GRE institution number is 2606.

Bachelor's Degree Equivalency

There are three types of education and experience that must be presented for an applicant to be considered for baccalaureate equivalency:

1. A minimum of one year (thirty credits) of work at an accredited university or university college. This could include courses in the biblical languages, provided they are also *for-credit* courses.
2. Other course work:
 - a. Completed programs from other post-secondary institutions (up to two years' worth). These could include programs from community colleges, technical schools, and Bible colleges. Course work from an incomplete, non-accredited program will not normally be considered.
--and/or--
 - b. Credits from courses taken as part of continuing education for one's vocation, which are not necessarily part of a program, particularly if those courses provide advanced training needed for job promotion, and if they are from widely recognized professional associations or institutes.

The education specified in numbers 1 and 2 above must equal a combined minimum of 3 years of full-time education.

3. Work experience that demonstrates a high level of technical skill, organizational and administrative ability, and mental acuity. Such work must include a minimum of ten years' accumulated experience and must show significant advancement and/or increasing levels of responsibility over time. Supervisory and planning experience are highly valued.

Applicants for a baccalaureate equivalency must also meet other admission requirements, such as GRE scores, grades, references, and leadership in the congregation and church at large. Applicants should demonstrate in-depth knowledge of the Word of God, commendable communication skills, and a willingness to serve.

All applicants granted baccalaureate equivalency are admitted on academic probation.

Non-Degree Admission

Applicants without a bachelor's degree or its equivalent (see above) may be admitted to the M.Div. program, although such admission is competitive and is restricted to a maximum of 15 percent of the total M.Div. student body.

Applicants for non-degree admission must:

- ✓ Indicate in writing the circumstances (age, family, finances, etc.) that make it unrealistic for him to obtain a bachelor's degree prior to enrolment;
- ✓ Demonstrate satisfactory completion (minimum GPA of 2.0 or a "C" average) of at least one year of university level study in liberal arts, ideally including courses in English composition, sociology, psychology, logical or analytical thinking, early European history, religion, etc.

Applicants for non-degree admission must also meet other admission requirements, such as GRE scores, grades, references, and leadership in the congregation and church at large. Applicants should demonstrate in-depth knowledge of the Word of God, commendable communication skills, and a willingness to serve.

All applicants granted non-degree admission are admitted on academic probation.

English Language Requirement

CLS welcomes international students and seeks to provide an academic and social climate which promotes understanding, acceptance, and personal growth through interaction among Christian people of different cultures and lands.

In addition to the general requirements for admission to the M.Div. program, students for whom English is a second language, and who have not completed a previous degree in English, are required to take the Test of English as a Foreign Language (TOEFL), unless this requirement is waived by the Admissions Committee. Details about where and when the test is given can be found on the TOEFL website: <http://www.ets.org/toefl>.

The minimum score required is 550 (PBT), or 80 (iBT).

Concordia Lutheran Seminary's TOEFL Institution Code is 5020.

Transfer Students

Students at accredited seminaries who wish to transfer to CLS are urged to make early contact with the Registrar for an evaluation of their transcripts in order to identify which courses may meet a portion of the proposed program requirements. See the *Transfer Credit* section under *Enrolment Policies* for details.

In the case of students transferring from another seminary of LCC or a partner church, a letter of recommendation, transcripts and biographical information from the transferring institution are required.

Re-Application

Individuals who have withdrawn or been discontinued for cause, and those who have been denied admission, should contact the Director of Admissions to request information on procedures for re-application.

Theological Diploma Program

Applicants who meet the criteria for admission to the M.Div. program, and who indicate a desire to be certified for the pastoral ministry of LCC upon graduation, normally become candidates for the seminary's Theological Diploma according to the following guidelines:

- ✓ The Ministerial Program Committee interviews all entering M.Div. students who are members of LCC or partner-church congregations twice during their first year to advise the faculty regarding their suitability for pastoral ministry. Upon its favourable recommendation, the faculty may admit the student to the pastoral track leading to the Theological Diploma.
- ✓ Students granted Bachelor's Degree Equivalency or Non-Degree Admission will be admitted to the pastoral track leading to the Theological Diploma only after they have demonstrated the ability to do consistent graduate level work for at least one year.

Colloquy Program

Applicants wishing to seek admission to the ministerium of LCC by colloquy must apply for this program through their LCC District President.

Open Studies Program

An application to the Open Studies program is complete when the Director of Admissions has received the following:

- The *Application for Enrolment – Open Studies Program*, completed in full.
- Official Transcripts from all post-secondary institutions attended.
- TOEFL Proficiency Exam Scores (International Applicants only).

Official Transcripts

Applicants are normally required to have their official transcripts sent directly to the Director of Admissions from all of the post-secondary institutions that they have attended. The Director of Admissions may accept hand-delivered transcripts in envelopes that have been officially sealed by the issuing institutions; seals must be unbroken.

Official Transcripts must provide proof of:

- A Bachelor's Degree from an institution accredited by an agency holding membership in the Association of Universities and Colleges in Canada (AUCC), or recognized by the Council for Higher Education Accreditation (CHEA) in the United States.

- A minimum GPA of 2.000 (on a 4 point scale) or equivalent.

Admission Timeline – Open Studies

The Director of Admissions begins accepting applications in January prior to the Fall Semester (September); complete applications are accepted up until the first day of classes.

Graduate Certificate in Theological Studies

Students wishing to receive the Graduate Certificate in Theological Studies should apply for admission to the Open Studies program.

Enrolment Policies

Admission Status

Offers of Admission are extended with one of the following qualifications:

- Full Admission: This status signifies that the student has met all admission requirements and is a matriculated candidate for a degree.
- Conditional Admission: This status is awarded to students who have met all requirements in principle but from whom one or more official documents are still required. When the materials required are provided to the Director of Admissions, this status will be changed to Full Admission. The fulfillment of the condition is the responsibility of the student.
- Probationary Admission (Academic Probation): A student with acceptable credentials in all other areas but whose Admission GPA is less than 2.500 (on a 4 point scale) may be admitted on Academic Probation.

Full Time Status

Students are considered to be Full Time when they are registered in:

- a minimum of 9 credits in Semester 1 and Short Term 1 combined; or
- a minimum of 9 credits in Short Term 2 and Semester 2 combined; or
- a 12 month vicarage.

Course Load and Overload

The normal full-time course load for seminary programs is 31 to 38 credits per academic year. The normal maximum course load is 16 credits in any semester or 3 credits in any short term. Requests for permission to overload (i.e.: more than 16 credits per semester or more than 3 credits per short term) must be approved by the Registrar. Permission to overload is not normally granted to students in their first semester or students whose GPA is 3.300 or lower.

Dropping A Course

Students may *drop* one course or add another at any time during the first two weeks of the semester (or during the first two days of a short term) by seeking approval of the Registrar and filling out the proper forms.

Withdrawing From A Course

After the first two weeks and before the ninth week (or after the second day, but before the end of the sixth class day, for any short term course), students may *withdraw* from a course with the approval of the Registrar. A Course Change form obtained from the registrar's office must be filled out. When it is returned and filed, a "W" is recorded on the student's transcript. Students who withdraw after the eighth week receive an "F" grade on their transcript.

Auditing a Course

Courses may be audited by students who are enrolled in a seminary program. The grade of “Audit” may not be changed to a letter grade.

Transfer Credit

Students who wish to receive transfer credit are responsible for having all official transcripts sent to CLS by all previously attended post-secondary institutions. Transfer credit must be approved by the Registrar, in consultation with the Academic Dean. Transfer credit applied toward CLS degree requirements should have been earned within ten years of the anticipated date of completion of the CLS degree. Transfer credit is granted only for courses completed at the graduate level from accredited institutions and for courses that are applicable to CLS programs. Transfer credit is granted only for courses that have received a grade of C or higher. However, transfer credit is granted for CLS purposes on a Pass/Fail basis. A maximum of two thirds of the credits in a CLS program may be completed through transfer credit.

Independent Study

An independent study may be used to earn credit when a regular course in a particular area is not offered. The *Request for Independent Study Form* is available from the Registrar. Students requesting an Independent Study must negotiate the proposed course with an instructor and submit the completed form to the Academic Dean for approval. Independent Studies may be offered for one, two, or three credit hours, and must ordinarily be completed within a three-month period. Start dates for Independent Studies normally coincide with start dates for the regular semester.

Health Care (see parallel discussion in Student Handbook, p.7)

All students who are eligible residents of Alberta must register themselves and their dependants with the Alberta Health Care Insurance Plan (AHCIP). A student who is a new or returning Alberta resident must register for AHCIP coverage to receive insured hospital and physician services.

Students who move to Alberta from another province or country may face a waiting period before they are eligible for coverage under the AHCIP.

Students who are not eligible for AHCIP coverage (i.e.: for studies shorter than 12 months duration) are strongly encouraged to purchase adequate health care insurance coverage.

Tuition and Fees

Subject to change with advance notice.

Educational Fees

Because Concordia Lutheran Seminary is heavily subsidized by LCC for the primary purpose of training pastors for LCC, an educational surcharge of 10% is applied to the base tuition fee for students from LCC partner churches, and 25% for students from all other denominations.

For members of LCC congregations (including vicarage)	\$375/credit hr.*
For members of LCC partner churches	\$412.5/credit hr.*
For members of all other churches	\$468.75/credit hr.*

**Institutional Financial Aid of \$95/credit hour will be applied at the time of registration to reduce these fees for all students.*

Other Fees

Application fee (M.Div. program only)	\$ 50.00
International Student Application Fee	\$100.00
Orientation fee (one-time fee for M.Div. students)	\$ 100.00
Comprehensive Student Resources Fee (F/T students)	\$100.00/year
Comprehensive Student Resources Fee (P/T students)	\$ 50.00 /year
Student activity fee (F/T students)	\$ 30.00/semester
Late registration fee (after the registration period)	\$ 30.00
Overdue account fee	\$ 30.00/month
Audit fee (for students enrolled in the seminary)	\$100.00/credit hr.
Audit fee (for spouses of seminary students)	\$ 50.00/credit hr.
Audit fee (for LCC rostered churchworkers)	\$ 25.00/credit hr.
Audit Registration fee (for LCC rostered churchworkers)	\$ 25.00/course
Graduation fee (the beginning of a student’s final semester)	\$100.00
Transcript fee (first copy is free)	\$ 10.00

Time of Payment

Tuition and other fees are payable *on or before* the day of registration. Post-dated cheques may be used. Students may not be admitted to class if fees are not paid. Full-time students may pay in two equal instalments. For each semester, the first instalment is due on or before registration day; the second instalment is due 45 calendar days later. Failure to pay either instalment shall result in suspension from class. Students with special needs for aid or delay of payment must make arrangements with the Director of Financial Aid prior to registration day. Grades and transcripts are withheld from any student who has outstanding financial obligations at the end of a semester.

Vicarage fees are due in the sixth and eleventh months of the vicarage.

Refund of Fees

Students who fill out the required form to drop a course before the first class session will receive a refund of 100% of the fees for that course. Students who fill out the required form to drop a course after the first class period but before the end of the second Friday of the semester (or before the end of the second day of class in a short term) will receive a refund of 80% of the fees for that course. After the second Friday of the semester (and after the second day of class in any short term), students are assessed the full cost of all courses.

Financial Aid and Awards (see parallel discussion in *Student Handbook*, p.12)

The purpose of financial aid is to assist students' preparation for pastoral ministry and to respond to special financial circumstances. Financial aid is intended to supplement, not replace, the student's own resources, and will be administered in such a way as to affirm the financial responsibility and integrity of both the student and the seminary.

The seminary's financial aid consists of any or all of the following: regular financial aid, special financial aid, recommendations for a government loan, and recommendations for part-time employment (on or off campus). Further assistance may be available from a student's home congregation, District Office, or relatives.

Regular Financial Aid

Regular financial aid will normally be offered only to full-time students preparing for pastoral ministry in LCC, who are not on academic probation. Application forms are available from the Director of Financial Aid, financialaid@concordiasem.ab.ca.

Special Financial Aid

Special financial aid assists with the needs of students which are not covered by regular financial aid, especially in emergency and extraordinary situations. Students may apply for special financial aid through the Dean of Student Life.

The Adopt-A-Student Program

The Adopt-A-Student program gives students preparing for pastoral or diaconal ministry in LCC extra support directly from congregations, groups, and individuals. Students participating in the program are paired with sponsors who pray for them, send them encouraging notes, and sometimes also send financial support, above and beyond CLS's other financial aid, through the seminary. Application forms for the Adopt-A-Student program are available from the Director of Financial Aid, financialaid@concordiasem.ab.ca

Student Life Information

A detailed Student Handbook is distributed to all students annually at the beginning of the academic year.

Spiritual Life

Concordia Lutheran Seminary's goal is not only to foster growth in students' ability to think theologically, but also foster their spiritual growth. This is especially crucial for M.Div. students who are preparing for pastoral ministry. The President, the Dean of Student Life, and the students' advisors cooperate in a ministry of pastoral care for all M.Div. students. This includes general guidance in Christian living, a program of edifying campus worship, and personal counselling as desired or needed.

Personal Growth

To develop Christian leaders who will exhibit an attitude of openness and trust, M.Div. students are paired with faculty advisors who, under the leadership of the Dean of Student Life, provide opportunities to address personal issues and deal with stress, as well as encouraging spiritual, social, and psychological growth.

Community of Faith

Concordia Lutheran Seminary, as a small institution, has the privilege of forming a caring and compassionate community of faith in which personal, positive relationships between students, faculty, staff, and their families are cultivated and nurtured.

Student Association

Every student enrolled in a CLS program is a member of the Concordia Lutheran Seminary Student Association (CLSSA). The association provides a framework which allows student initiative and energy to assist in sustaining and building the seminary as a community of Christian faith, life, and learning.

Food and Lodging (see parallel discussion in Student Handbook, p. 7)

The seminary does not offer food service or lodging facilities. Cafeteria service is available on the campus of Concordia University of Edmonton, which is adjacent to the seminary. A food pantry is provided on campus for student use, and there is a kitchenette shared by faculty, staff, and students. Limited information about rental housing is sometimes available from the seminary. Students are, however, expected to make their own arrangements.

Student Services

Library Resources

CLS is committed to providing remote and residential students with equal access to library resources, including access to online journals and databases, reference services, and interlibrary loan services. CLS' library cardholders may make three interlibrary loan requests each academic year without charge. The full cost of each additional request will be billed to the cardholder.

Textbooks and Other Required Materials

Students are responsible for buying their own textbooks and for accessing required, readily available online materials.

A list of materials required for each course (books, articles, and other materials) will be published no later than August 1 for the September short-term, August 15 for the fall semester, November 15 for the January short-term, December 1 for the winter semester, and April 1 for the May short-term.

Computing and Network Use

CLS' Commitment

1. Access to information technology facilities or services owned, operated, managed, or licensed by CLS imposes certain responsibilities and obligations and is granted subject to CLS policies and the applicable provincial and federal laws.
2. CLS honours and respects the privacy and academic freedom of its members, and strives to permit maximum freedom of use consistent with this policy.
 - a. In general, information stored on seminary computers is considered confidential and proprietary, whether protected or not, unless the owner communicates that such information is available to others.
 - b. The Director of Technology Services may observe but will not track or monitor internal and external electronic access and use unless there is just cause, which may include the administration and protection of computing and networking systems. The Director of Technology Services will hold this information confidential except in reporting to the supervisor when it becomes necessary to investigate breaches of security or policy.
 - c. CLS reserves the right to copy, remove, inspect, or otherwise alter data files, system resources, or user files to maintain computing facilities. All individual privileges and rights to privacy will be preserved to the greatest extent possible.
3. CLS provides timely access and orientation to all necessary third-party computer accounts for all students.

4. CLS attempts to maintain a secure system that is reliable and constantly available. Scheduled maintenance times will be announced, but there will always be the chance of unforeseen system failures.
 - a. Network performance, connectivity, and data retention is not guaranteed. The Director of Technology Services at CLS will use reasonable efforts to ensure that those services over which the institution has direct control are functioning properly. CLS is not responsible for personal loss arising out of the use of network services or inability to use those services.
 - b. If a user encounters or observes a potential breach, vulnerability, or discontinuity in system or network security, the user must report the problem to the Director of Technology Services.
5. CLS maintains software licenses for software that is provided on institution-owned computing resources.
 - a. The Director of Technology Services supports only software purchased by the institution.

User Responsibility

1. Use of CLS's information technology resources implies that the user has agreed to comply with and be subject to this policy.
2. Computing resources are to be used to further the seminary's broad mission, including its curricular goals, research, communications, and the official work of approved external responsibilities and affiliations.
3. Users are responsible for ensuring that computing resources are used in an effective, ethical, and legal manner.
4. Users have a responsibility not to abuse the network and resources, and to respect the privacy rights of others.
5. Official CLS user accounts (Moodle, Adobe Connect, etc.) are for use only by the person to whom the account is assigned and for appropriate purposes. A user having any CLS computer account is responsible for the use made of that account.
6. Each user is expected to maintain security and confidentiality in appropriate ways such as:
 - a. selecting a strong password (i.e. alpha-numeric with upper and lower case characters) and changing it frequently;
 - b. keeping passwords and other types of authorization secure;
 - c. understanding the level of protection each computer system automatically applies to data files and supplementing it, if necessary, for sensitive information;
 - d. being aware of computer viruses and other destructive computer programs, and taking steps to avoid being a victim or carrier;
 - e. maintaining a schedule to ensure that important data is backed up securely.
7. Computing resources are provided for everyone's use. Any activity is prohibited that:
 - a. adversely affects the overall availability of these resources;

- b. abuses these resources; or
 - c. knowingly compromises the security of the network or the security of other computers on the Internet.
8. Additions, removal, or transfer of software on CLS-owned hardware without authorization is prohibited. Intentional ownership or possession of illegal or damaging software is a violation of this policy
9. Ultimate responsibility for the security and confidentiality of programs, data, and other information rests with the users. Therefore, users must understand and be personally responsible for utilizing the security features of the computing environment. Users accessing the network on private equipment may seek recommendations and limited support from the Director of Technology Services.

Accommodation of Disabilities

CLS does not discriminate against people with disabilities in its Master of Divinity program. Although its resources and services are limited, it seeks to support students with permanent or temporary disabilities and to facilitate reasonable accommodations for them in their degree program while maintaining the integrity of that program.

Eligibility

A person with a disability is any person who has a physical or mental impairment that substantially limits one or more of his or her major life activities, or any person who has a record of such an impairment or is regarded to have such an impairment. Such disabilities may be permanent or temporary. Students who experience a temporary disability should consult with the Academic Dean to determine the most suitable type and degree of reasonable accommodation.

Students who require specific accommodation of a permanent disability in order to complete a Master of Divinity degree must disclose that disability and need to the Academic Dean upon acceptance into that program of studies. Documentation of a recent professional diagnosis (within the last five years) is a mandatory part of such disclosure. Students who become disabled during the course of their studies must inform the Academic Dean and provide appropriate documentation as soon as possible in order to secure timely accommodations. Beyond the standard requirements noted below, the Academic Dean reserves the right to request further documentation, if needed.

<i>Type of disability</i>	<i>Documentation requirements</i>
Deaf, hearing impaired	Audiologist report, or Letter from physician with explanation of the degree of hearing loss
Blind, visually impaired	Specialist's report, or Letter from physician with description of the functional

	limitations
Learning disability	Psycho-educational report from a psychologist, or Neuro-psychological report
Speech	Speech language pathologist's report
Mobility impairment	Specialist's report, or Letter from physician with explanation of nature of disability as functional limitation
ADD/ADHD	Psychologist's report, or Neuropsychological report, or Letter from a psychiatrist, or Letter from physician with details about the diagnosis
Psychiatric or psychological	Psychologist's report with DSM diagnosis, or Letter from psychiatrist with DSM diagnosis, or Letter from physician with details about the diagnosis, including DSM
Autism Spectrum Disorder	Psychologist's report, or Letter from a psychiatrist
Brain injury / cognitive impairment	Neuro-psychological report, or Report or assessment from a psychiatrist
Medical concerns	Letter from physician describing functional limitation, or Other professional documentation of medical condition or temporary impairment

Along with this documentation, students must include a signed "Release of Information Statement" allowing the seminary to inform key personnel of relevant information regarding such disabilities.

Students who are eligible for Canada Study Grant funding for persons with disabilities must apply for such funding to offset the cost of some accommodations and services. Guidelines for documentation requirements can be found at www.studentaid.alberta.ca.

The obligation to provide reasonable accommodation applies only to CLS's Master of Divinity degree program. The seminary has no obligation to accommodate disabilities when determining suitability for pastoral ministry and eligibility for the pastoral track leading to the Theological Diploma, but rather is bound to the criteria established by Holy Scripture and the policies of Lutheran Church-Canada.

Reasonable accommodations

Reasonable accommodations are those that help students but do not cause undue hardship to the institution or compromise the integrity of its academic program.

Examples of such accommodations include:

1. Extra time to complete tests and assignments
2. Recording of classroom lectures and discussions (to be performed by the student)

3. Photocopying or electronic access to another student's class notes
4. Directions given in both oral and written form
5. Quiet space for the writing of exams
6. No more than one final exam per day
7. Use of computer for writing exams (no internet access, unless permitted by instructor)
8. Reader or scribe during exams (additional cost at minimum wage)
9. Use of a service animal or support person.

Some requested accommodations may be denied if the seminary can provide equal access for lesser cost. In other cases, a requested accommodation may result in an undue burden, put the student or others at risk, result in a fundamental alteration of the degree program, or be deemed fundamentally unfair to other students. A student who wishes to challenge the denial of a particular accommodation may do so by filing a grievance according to the policy outlined in the Student Handbook.

Implementation

Students who wish accommodation to be made for a permanent disability must disclose this to the Academic Dean either upon acceptance into the Master of Divinity program or, if they are already in that program, as soon as possible after their disability is diagnosed and documented.

After receiving the required documentation, including a signed "Release of Information Statement," the Academic Dean will invite the student's suggestions and work with the student, in consultation with appropriate professionals as needed, to draw up a plan of reasonable accommodation. The student and the Dean will both sign such a plan and consider it equitable and binding. The student is responsible for sharing this plan with their instructors and asking them to sign it. The plan will be re-evaluated at the end of each academic year and renewed for the next year. Within the parameters of such a plan, seminary faculty and staff will make every effort to enable students with disabilities to fulfil their educational goals.

Involvement in Seminary Community

CLS students are required to provide current mailing and email addresses to CLS' Administrative Assistant so they can receive official seminary communications.

Annually, CLS students are required to complete the seminary's Personal Information Form and Photo Release Form and file these with the Administrative Assistant.

Students who are registered in a distance education (DE) course through CLS and who are not in residence on a seminary campus are considered to be members of CLS' seminary community. Wherever possible, CLS seeks to offer its DE students access to special speakers and presentations, live and via recordings.

Student Advising (see parallel discussion in Student Handbook, p.11)

CLS' Registrar serves as the primary academic advisor to all students, in consultation with the Academic Dean. Students are assigned to a faculty advisor for counsel and guidance in the areas of personal and spiritual growth. An effort will be made to keep the same faculty advisor throughout the duration of a student's enrolment. Where applicable, students from denominations other than LCC should provide to CLS' Dean of Student Life the contact information for their ecclesial supervisor(s) in order to facilitate proper liaison.

Vocational Counselling and Placement Services

Students who wish to be certified for pastoral ministry in LCC receive vocational counselling and placement services from CLS. Students seeking other vocational outcomes are encouraged to discuss their plan with the Dean of Student Life.

Academic Policies

Grading System

Grades are entered as follows:		Quality Points
A	Superior mastery of material	4.000
A-		
B	Commendable mastery of material	3.000
B-		
C	Satisfactory mastery of material	2.000
C-		
D	Unsatisfactory comprehension of material	1.000
D-		
F	Failure to master material	0.000
I	Incomplete	0.000
W	Withdraw	0.000

Incompletes

The grade “I” is given for reasons of major sickness or other unusual circumstances. An incomplete must be satisfactorily removed by Friday of the sixth full week following the end of the term. Otherwise, the grade of “F” is entered in the student’s record.

Class Attendance (see parallel discussion in Student Handbook, p.12)

Having registered for a course, the student assumes responsibility for completing all requirements and for regular class attendance. The processes, interactions, and creative responses of each class session are vital to academic success. Thus, absence and tardiness are the mutual concern of the student and instructor. Courtesy suggests that a student should confer with his instructor if either of these becomes necessary. If a student will be absent for more than one day, they should inform the Dean of Student Life.

Synchronous and Asynchronous Learning

Synchronous learning takes place when instructors are present in real-time with their students, either face-to-face or at a distance. Learning activities in CLS courses involve a blend of synchronous and asynchronous elements. The ratio of synchronous and asynchronous elements varies from course to course.

Limit on Credits Earned By Distance Education

Distance education (DE) is a mode of education in which a course is offered without students and instructors being in the same location. Instruction may be synchronous or asynchronous, and employs the use of technology. Many of the

DE courses offered at CLS are shared with its sister-seminary, Concordia Lutheran Theological Seminary in St. Catharines, ON.

A maximum of two-thirds of the credit hours required for CLS’ Master of Divinity degree (67 of 100 hours) may be earned by DE.

Normally, the rate at which credits may be earned by DE decreases as students’ programs progress. A full year’s worth of courses (32 credits) may be earned by DE at the start of a student’s program. Because of CLS’ residency requirements, this decreases to 22 of 31 credits in second year, and 13 of 31 credits in fourth year. The 6 credits earned on vicarage are not considered to be DE.

Residency (see parallel discussion in Student Handbook, p.13)

The term “in residence” describes full-time students who live close enough to the seminary to participate fully in the school’s activities on its Edmonton campus.

Because pastoral formation best occurs within a community context, candidates for the Master of Divinity degree must normally complete a minimum of one year of full-time study in residence immediately prior to graduation. In addition, vicarages, which normally take place during the third year of a full-time student’s program, should normally be preceded by a minimum of one semester of full-time study in residence.

Progress Review

Because of CLS’s favourable faculty-student ratio, all faculty members share in the advising process. *Doors are always open* for consultation and discussion of programs and personal problems. When difficulties arise that require in-depth counselling, the Dean of Student Life either provides this service or refers the student to a counsellor.

The academic progress of every student is studied at mid-term when faculty members share academic reports with the Registrar.

Academic Probation

Students may be placed on Academic Probation at the time of acceptance into the program if they are admitted according to the Bachelor’s Degree Equivalency Policy or the Non-Degree Admission Policy, or at the end of any semester, if their cumulative GPA falls below 2.500 or if they receive a failing grade.

A student placed on Academic Probation may be limited to nine (9) credit hours per semester, at the discretion of:

- the Admissions Committee, if the Academic Probation status is assessed prior to enrolment;
- the Registrar, if the Academic Probation status is assessed after grades have been submitted for the student’s first or subsequent completed semester(s).

The purpose of a reduced load is to give students a reasonable opportunity to clear probation at the end of the semester by improving the standard of their work.

Students remain on Academic Probation for one year. The Registrar reviews the records of students on Academic Probation at the end of each semester. Students whose academic performance while on Academic Probation does not show a clear ability to meet required standards, as indicated by a cumulative GPA of 2.500 or higher, will be discontinued.

Students who are discontinued for not meeting the requirements of Academic Probation may reapply for admission after one year has passed.

Academic Integrity

Students have the responsibility to show integrity in the completion of their academic work. They are to clearly distinguish between their own work and the work of others. Submitting other's work as one's own is academic misconduct and is subject to severe penalties.

In order for students to show the difference between their own work and the work of others, the following standard (s) of form and style will be employed by students in all their assignments:

1. Alexander, Patrick H. et. al., ed. *The SBL Handbook of Style*. 2nd ed. Atlanta: SBL Press, 2014.
2. LeMon, Joel M., ed. *Student Supplement for the SBL Handbook of Style*. 2004.

Academic Misconduct (see parallel discussion in Student Handbook, pp.16-17)

When a case of academic misconduct is suspected, the burden of proof rests with the instructor. The Academic Dean is the final judge of the matter.

In the case of a first offence, the instructor, in consultation with the Academic Dean, determines the consequence. In the case of a second offence, the Academic Dean determines the consequence.

A first offence will result in consequences which affect the student's assessment in that course. A second offence may result in consequences which affect the student's enrolment at CLS.

Since academic misconduct involves deliberate breaking of the seventh and eighth commandments, proof that students have committed this offence calls into question their suitability for pastoral or diaconal ministry.

Academic misconduct may take many forms. The following identifies academic behaviours the seminary considers inappropriate and which may lead to disciplinary procedures. This list is not comprehensive and should not be seen as complete.

Examinations and Tests

- Impersonation of a candidate in an examination or test.
- Copying information from another student.
- Making information available to other students.
- Use of unauthorized material.
- Submission of a take-home examination written by someone else.

Essays and Assignments

- Submission of an essay or assignment written in whole or in part by someone else as one's own.
- Preparing an essay or assignment for submission by another student.
- Copying an essay or assignment, or allowing one's essay or assignment to be copied by someone else.
- Using direct quotations or large sections of paraphrased material without acknowledgment.
- The buying or selling of, or contracting for, term papers or other assignments.
- The submission of the same piece of work in more than one course without the permission of the instructors.

Graduation

All degrees are granted with the approval of the faculty upon the recommendation of the Registrar. Normally degrees are conferred once each year during The Sacred Convocation at the end of the academic year.

Leave of Absence (see parallel discussion in Student Handbook, p.7)

Students who wish to take a leave of absence require the approval of the faculty. Application can be made through the Academic Dean, if it is for academic reasons, or the Dean of Student Life, if it is for personal reasons. Leave may be granted for up to one year. Students who withdraw from the seminary or take a leave of absence forfeit their licences to lead worship and preach. Students on leave should not portray themselves publicly as seminary students.

Withdrawal From the Seminary (see parallel discussion in Student Handbook, p.11)

Students who wish to withdraw from the seminary should secure the approval of the Dean of Student Life. To be entitled to honourable dismissal, students must

have a satisfactory conduct record and must have satisfied all their obligations as outlined on the withdrawal form.

Students who withdraw from the seminary or take a leave of absence forfeit their licences to lead worship and preach.

Discontinuation (see parallel discussion in Student Handbook, p.17)

Enrolment at the seminary is a privilege and not a right and may be discontinued by the Dean of Student Life or the faculty. Such action may be based upon conduct on the part of a student that is judged to be inconsistent with the spiritual, moral, or social character befitting a future minister of the Gospel, or for academic reasons. Information provided by students (in applications or while they are enrolled) that is inaccurate or misleading shall be considered grounds for discontinuation.

Discontinued students may appeal their discontinuation within ten days through the President to the faculty, whose decision will be conclusive and final.

Students who are discontinued forfeit their licences to lead worship and preach.

Grievances (see parallel discussion in Student Handbook, p.17)

A grievance is a personal wrong suffered because of the action or inaction of another. Cases of abuse are addressed by the abuse policy.

Students who have been unable to personally resolve a grievance with a faculty or staff member have the right to have their grievance addressed and resolved in a timely manner. They also have the right to have the grievance handled by an impartial mediator.

The manner in which a grievance is addressed differs according to the type of grievance. Those that are academic in nature will be addressed to the Academic Dean. Those of a non-academic nature will be addressed to the Dean of Student Life. If neither Dean can fulfill the role of an impartial mediator, the grievance will be referred to the President.

Grievance Procedure

1. If a student has a grievance with a faculty or staff member, the student should first speak to them.
2. If the matter has not been resolved, the student should speak with:
 - a) the Academic Dean regarding grievances of an academic nature.
 - b) the Dean of Student Life for grievances of a non-academic matter.

If the grievance is with the dean himself, the student should speak to the President.

If the grievance is with the President, the student should speak to the appropriate Dean.

3. If the matter is not resolved in one of the above ways, the student should bring the matter to the President for resolution. If the unresolved matter involves the President, it will be brought to the chairman of the Board of Regents via the appropriate dean.

Program Complaints

Student feedback is of great value for the maintenance and improvement of CLS's programs. While both positive and negative feedback is always welcome, students may at times want to signal the depth of their concern and desire for change by registering an official complaint. Not only will official complaints be promptly addressed, but a record of both the complaint and the response will be kept, not only for institutional purposes but also for review of the Association of Theological Schools, CLS's accrediting body.

Complaints related to the academic program should be addressed through the student representative to the Academic Policy Committee. Complaints related to student services should be addressed through the student representative to the Student Life Committee. The respective committees will deal with the complaint and respond to the complainant, through the appropriate Dean, normally within two weeks.

Workload Calculator

Ordinarily, one credit hour is earned through 13 hours of class time, and 26 hours of work outside of class for an average CLS student. Thus, a 3 credit course ordinarily equals 117 hours of work (3 x [13 + 26]). The margin of variance for any course should be no more than 10% on either side. Thus, a 3-credit course should include no fewer than 106 hours and no more than 128 hours of work.

Classroom hours are calculated according to the standard convention that 1 academic hour = 50 minutes. Thus, a class that meets for 50 minutes is calculated to occupy 1 hour. A 75 minute class is considered to be 1.5 hours.

Work outside of class need not be evenly allocated throughout the entire semester, but should not be too intensely concentrated either.

Work outside of class should be evaluated by the following standard.

Assigned reading	Average density: 25-30 pages per hour Heavier than average: 15-20 Lighter than average: 35 +
Research papers	½ page per hour
Non-research writing (e.g., journals, reflections)	1 page per hour
Each hour of in-class exam time requires	3 hours prep time

Other kinds of work, particularly in the biblical languages, are more difficult to quantify, and the amount of time required by different students may vary substantially. Instructors make a good faith effort to base assignments for work outside of class upon standard time allocations and reasonable expectations for average CLS students.

The seminary understands that some students will need to spend more time than these approximations to achieve acceptable academic performance. Thus, these standards should not be understood to impose a strict limit on the amount of time that any individual student should devote toward completing a course's requirements at an acceptable level of academic performance.

Course Listings

Biblical Languages

BL-090 Biblical Hebrew I 0 cr.
The basics of Hebrew morphology, syntax and vocabulary, and translation of simplified Hebrew texts.

BL-091 Biblical Hebrew II 0 cr.
A continuation of the basic elements of biblical Hebrew, a reading of the Book of Ruth and other selected passages of the Hebrew Bible, and an introduction to the use of Hebrew lexicons and other linguistic tools used in exegesis.

BL-092 New Testament Greek I 0 cr.
A study of the fundamentals of New Testament Greek. Morphology, syntax, and vocabulary for reading simple New Testament passages.

BL-093 New Testament Greek II 0 cr.
A continuation of BL-092 with an emphasis upon increasing translation skills and managing irregular verbs.

Exegetical Theology

EXE 100 Introduction to the Study of Scripture 3 cr.
An introduction to the reading of Scripture from distinctively Lutheran perspective and also to the various ways in which Scripture has been read in history as well as today. Students will gain a broad understanding of the nature and content of Scripture as well as the theory and practice of interpretation so that they become equipped to be skilful life-long students of the Word of God.
Prerequisite: completion of either Greek or Hebrew

EXE 210 The Pentateuch 3 cr.
A study of the first major division of the Old Testament: The Pentateuch. The Pentateuch or five books of Moses (Genesis, Exodus, Leviticus, Numbers, Deuteronomy) will be studied including content, structure, theology and a consideration of the socio-historical context. Significant sections of the Pentateuch will be translated from the Biblical Hebrew text.
Prerequisite: completion of EXE 100 and Hebrew

EXE 220 The Prophets 3 cr.
A study of the second major division of the Old Testament: The Prophets. The Former (Joshua, Judges, 1-2 Samuel, 1-2 Kings) and Latter Prophets (Isaiah, Jeremiah, Ezekiel, Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah, Malachi) will be studied including content, structure, theology and a consideration of the socio-historical context. Significant sections of the Prophets will be translated from the Biblical Hebrew text.
Prerequisite: completion of EXE 100 and Hebrew

EXE 230 The Writings 3 cr.
A study of the third major division of the Old Testament: The Writings. The Writings (Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and Chronicles) will be studied including content, structure, theology and a consideration of the socio-historical context. Significant sections of the Writings will be translated from the Biblical Hebrew text. This course will also include a brief overview of the Apocrypha.
Prerequisite: completion of EXE 100 and Hebrew

EXE 250 Jesus and the Gospels 3 cr.
A study of the life of Jesus as it is related in the Gospels. Major emphases include reading, translating, interpreting, and memorizing key texts in the Gospels. Special topics include the outline of Jesus' life, the fourfold Gospel canon, non-canonical and non-literary witnesses to Jesus, quests for the historical Jesus, and the socio-historical context of Jesus' life.
Prerequisite: completion of EXE 100 and Greek

EXE 260 Paul and His Writings 3 cr.
A study of the life, ministry, and writings of Paul as presented in the New Testament. Major emphases include reading, translating, interpreting, and memorizing key texts in the Pauline corpus. Special topics include Paul's missional and pastoral work, the genre, structure, and content of particular Pauline letters and the book of Acts, and the history of interpretation of Paul and his epistles.
Prerequisite: completion of EXE 100 and Greek

EXE 270 Beyond Jesus and Paul 3 cr.
A survey of the final third of the New Testament (Hebrews-Revelation). Major emphases include reading, translating, interpreting, and memorizing key texts in these writings. Special topics include the breadth and boundaries of early Christianity, the authorship, genre, structure, and content of each of these writings, and the distinctive features of apocalyptic literature.
Prerequisite: completion of EXE 100 and Greek

EXE 29X/49X Independent Study 1, 2, or 3 cr.
A self-directed study of a particular topic, chosen by the student to supplement his/her development as a theologian. The study is supervised by a member of the faculty or a qualified individual approved by the faculty.

Historical Theology

HIS 110 Apostolic Fathers through the 7th Ecumenical Council 3 cr.
A study of the early church's theological controversies and the work of the church fathers from the close of the apostolic era to the close of the Second Council of Nicaea in 787 A.D. Topics include the Trinitarian and Christological controversies, the iconoclastic controversy, Caesaropapism, and the development of the ecumenical creeds. People discussed include Ignatius, Irenaeus, Tertullian, Athanasius, the Cappodocian Fathers, Augustine, and Jerome.

HIS 120 Middle Ages and Reformation 3 cr.
An examination of the events and theological movements affecting the church in the years between the seventh ecumenical council and the end of the Thirty Years War (787-1648). Topics include The East-West schism, philosophical movements, monasticism, the Crusades, the Reformation in Europe, and the significant people involved in these movements

HIS 250 The Rise of World Lutheranism 3 cr.
An overview of events and trends within Lutheranism, and the spread of Lutheranism throughout the world. Topics include the development and growth of Pietism, the Confessional Awakening; mission work in Africa, Asia, and the Americas; and ecumenical endeavours such as the Lutheran World Federation and International Lutheran Council.

HIS 251 The Lutheran Church in North America 3 cr.
An overview of the development of Lutheranism in North America from the time of earliest immigration from Europe to the present. Topics include early synodical organizations, mission work among aboriginal peoples, dialogues and union movements, and interaction between Lutherans and the North American culture.

HIS 29X/49X Independent Study 1, 2, or 3 cr.
A self-directed study of a particular topic, chosen by the student to supplement his/her development as a theologian. The study is supervised by a member of the faculty or a qualified individual approved by the faculty.

Systematic Theology

SYS 100 Theological Method 3 cr.
An introduction to doing confessional Lutheran theology, this course covers such topics as theology as *habitus*, the nature and properties of Scripture and its place in the theological task, and issues surrounding confessional subscription.

SYS 110 God, Creation, and Anthropology 3 cr.
A study of the articles of the Christian faith concerning God as Trinity, His nature and attributes, creation and divine providence, man as created in the image of God, and man as sinner. The approach of this course will include exegetical, historical, systematic, and confessional perspectives.
Prerequisite: completion of SYS 100

SYS 200 The Lutheran Confessions 3 cr.
A study of the doctrinal content of the Lutheran Confessions contained in the Book of Concord from both historical and systematic perspectives as well as our present day commitment to them. The approach of this course is to read the Book of Concord, as well as historical precedents to the writings to gain a fuller understanding of the theology and questions that these writings address.

SYS 220 Christ and Salvation 3 cr.
A study of the articles of the Christian faith covering the subjects of the grace of God as *favor Dei*, the person and work of Christ, His humiliation and exaltation, and his threefold office and official acts. The approach of this course will include exegetical, historical, systematic, and confessional perspectives.
Prerequisite: completion of SYS 100

SYS 231 The Life, Times, and Theology of C.S. Lewis 3 cr.
This course studies the life, the works, the literary criticism, the themes, and the thought of C. S. Lewis, with attention to the various literary genres within which Lewis wrote.

SYS 232 Apologetics 3 cr.

SYS 430 Faith, Life, and Ethics 3 cr.
A study of the doctrine of Sanctification, its internal movements, effective cause, means, and relation to justification. The subject will lead to the biblical and philosophical foundation of Christian Ethics, with a study of practical issues regarding Christian life. The approach of this course will include exegetical, historical, systematic, and confessional perspectives.
Prerequisite: completion of SYS 100 and one other SYS course

SYS 440 Church, Sacraments, and Hope 3 cr.
A study of the Christian Church, the Means of Grace in general and the Sacraments in particular. The subject will lead to the concept of perseverance in faith, hope, and eschatology. The approach of this course will include exegetical, historical, systematic, and confessional perspectives.
Prerequisite: completion of SYS 100

SYS 29X/49X Independent Study 1, 2, or 3 cr.
A self-directed study of a particular topic, chosen by the student to supplement his/her development as a theologian. The study is supervised by a member of the faculty or a qualified individual approved by the faculty.

Theology in Praxis

PRX 100 Ministering in Context (*M.Div. & colloquy students only*) 1 cr.
An introductory consideration of contextual ministry in which students gain an understanding of the task of interpreting the various contexts in which ministry occurs. Ministry requires not only the interpretation of the Biblical text, but also of the contemporary context to which it is to be proclaimed.

PRX 101 Pastor: Person and Work (*M.Div. & colloquy students only*) 3 cr.
An introduction to the pastoral ministry with the particular emphasis on the pastor as a person as well as his work. The approach is interdisciplinary, and starts with the doctrine of Holy Ministry from systematic, historic and confessional perspectives. The emphasis will be upon wholeness (shalom) in the relationship of the pastor to God, himself, his family, his congregation, his community and the wider church even as he serves in the particular office of the public ministry. The task of the office as the cure of souls will be an important aspect of this introductory course.

PRX 110 Worship 1 3 cr.
An introduction to worship, focusing on its theological foundations and practical aspects. Special emphases on the leading and planning of worship using the settings of the Divine Service in Lutheran Service Book.

PRX 120 Communicating the Gospel 1 cr.
An introduction to the art of Christian proclamation, emphasizing the development of practical skills in written and spoken communication and the goal of using these skills to communicate Law and Gospel in a variety of settings, within and beyond the parish.

PRX 121 Preaching 1 (*M.Div. & colloquy students only*) 3 cr.
Students learn and practice an orderly method of preaching doctrinally sound, contextually relevant sermons. Major emphases on the sermon-writing process, sermon delivery, and distinguishing Law and Gospel.
Prerequisite: completion of EXE 100 and PRX 120

PRX 210 Worship 2 3 cr.
An advanced study of the history and practice of Christian worship. Major topics include the development of worship since Biblical times, the use of music and other arts, architectural considerations, worship committees and teams, and advanced skills for worship leaders.
Prerequisites: completion of PRX 110

PRX 220 Preaching 2 (*M.Div. & colloquy students only*) 3 cr.
Refinement and expansion of students' preaching skills, including further study of Law and Gospel and ongoing practice at sermon-writing and delivery. Special emphases include different types of texts, occasions, and sermon structures, and a range of contextual considerations.
Prerequisite: completion of PRX 121

PRX 160 Lectionary Seminar 1 cr.
A collaborative weekly study of readings assigned in the Lutheran Service Book for liturgical use. Major focus on the practice of translating and interpreting Scriptural texts, particularly with a view toward preaching.
Prerequisite: completion of, or current enrolment in, EXE 100

PRX 161/260/261/460/461 Lectionary Seminar 1 cr.
A collaborative weekly study of readings assigned in the Lutheran Service Book for liturgical use. Major focus on the practice of translating and interpreting Scriptural texts, particularly with a view toward preaching.

PRX 230 Teaching the Faith 3 cr.
An examination of principles and methods by which the content of the Christian faith is conveyed, both to those in the church and those being prepared for church membership. This includes a look at Luther's understanding of education by means of the catechisms.

PRX 240 Christian Care and Counselling 3 cr.
A study of the biblical-theological foundation, theoretical framework, and practical techniques involved in providing pastoral care and pastoral counselling in the parish and other ministry settings.

PRX 250 Spirituality 3 cr.
A general introduction to spirituality, approached from various perspectives (historic, biblical, practical, doctrinal), studying human spirituality in general, going through important marks in history (fathers, mystics, Luther, etc.), emphasizing Christian and Lutheran spirituality in comparison with other protestant and Catholic spirituality, in its various aspects as personal life of Bible study, lectio continua, prayer, liturgy, sacraments and the spiritual life of the congregation. The course will be offered by different instructors in modules.

PRX 251 Christianity and World Religions 3 cr.
An overview of the central teachings and worldviews of the major religions of the world, and methods used in past and present to bring the Gospel to the adherents of these religions.

PRX 253 Islam, Christianity, and Religious Diversity 3 cr.
An introduction to the why, what, and how of Christian attitudes, postures, and practices toward the "religious other," with a specific focus on Islam and

Christian-Muslim relations past and present. Foci include religious plurality in Canada and North America, ways in which Christians have approached people of other religious backgrounds in the past, and how Christians might think, speak, and act in a context of religious plurality.

PRX 255 Theology of Missions and Evangelism 3 cr.
An introduction to evangelism and missions including its biblical roots and theological foundations, and a study of contemporary strategies, movements, and trends with a focus on their practical application.

PRX 300 Vicarage (*M.Div. & colloquy students only*) 6 cr.
A twelve-month internship in a parish setting under the direct supervision of a pastor.

PRX 400 Pastoral Ministry Seminar (*M.Div. & colloquy students only*) 5 cr.
An integrative study of the ministry of Word and Sacrament, focusing on the relationship between theology and practice in a range of pastoral settings. Major emphases include the pastoral office, parish administration, the history and practice of pastoral care, the public rites of the church, occasions in congregational life, and a pastor's relationship to congregation, synod, wider church, and the world. This is the final course in the Master of Divinity degree.
Prerequisite: completion of PRX 300

PRX 420 Parish Administration 3 cr.
An inquiry into the nature and mission of the local congregation on the basis of Holy Scripture, and a study of the administrative concepts and principles that can enable the pastor and people of God to accomplish their purposes as church. Special attention will be given to leadership styles, organizational and planning models, and ways of enabling God's people to do the work of their service. Also considered will be the management of time and meetings.

PRX 440 Caring for People with Addictions 3 cr.
A study of the nature of addictions within our society, their destructive powers and current theories of their root causes as well as recovery models. A presentation of Biblical insights and theological perspectives that provides the pastor and congregation a unique opportunity to provide healing through Christ.

PRX 29X/49X Independent Study 1, 2, or 3 cr.
A self-directed study of a particular topic, chosen by the student to supplement his/her development as a theologian. The study is supervised by a member of the faculty or a qualified individual approved by the faculty.

PRX 571 Field Archaeology 3 cr.
Immersion in the methods of field archaeology at a site in the Middle East, incorporating lectures, reading, and writing, along with the practice of excavation.

Extension Programs

Convocations

Academic assemblies are periodically held and feature learned scholars and parish pastors on subjects pertinent to pastoral education. An example is the day-long Timothy Lectures (below).

Timothy Lectures

The Timothy Lectures are presented to CLS students and open to the wider community. Each year a seasoned and effective pastor shares his experience from pastoral life for the benefit of students. The Lectures provide sound and practical insight to ministers-in-the-making.

Each Timothy Lecture takes place over one or two days, giving participants the opportunity to focus on one topic quickly and in-depth. Generous anonymous donations have made it possible to offer the Lectures free of charge.

Quest

Quest is a continuing education program presented by Concordia Lutheran Seminary twice per year (generally in the fall and spring). Each series offers lifelong learning classes especially for lay people. CLS faculty and guest speakers present a short series of classes on subjects relevant to the day-to-day faith living of contemporary Christians. The classes are designed to be informative, enlivening, comprehensible, and relevant.

Servant Events / Mission Trips (see parallel discussion in Student Handbook, p.12)

Opportunities to participate in servant events and mission trips may be arranged for seminarians as part of their formation. Servant events and mission trips have been in partnership with organizations such as the B.C. Mission Boat or Ysleta Lutheran Mission Human Care (LCMS), in El Paso, Texas and Juarez, Mexico.



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