

APPENDIX E
Supervisor's Report
Pre-Vicarage Final Report

Second Year Student
Due: February 1

Student _____

Supervisor _____ **Congregation** _____

Introduction

This final report is tailored after Concordia Lutheran Seminary's Comprehensive Vicarage Report Form. The report is devised to furnish consistency to our evaluation of the student's development through the vicarage year. In order for this pre-vicarage report to be helpful, it should reach the office of Field Education as soon as possible after February 1. Your evaluation will be useful as the Placement Committee determines an appropriate vicarage experience for the student.

4 = Excellent 3 = Good 2 = Average 1 = Poor 0 = Failure

PART I. THE STUDENT AS A PERSON

PART II. THE STUDENT'S PASTORAL SKILLS

A. In Relation to Self

- | | | | | | |
|--------------------|---|---|---|---|---|
| 1. Consecration | 4 | 3 | 2 | 1 | 0 |
| 2. Preparation | 4 | 3 | 2 | 1 | 0 |
| 3. Dependability | 4 | 3 | 2 | 1 | 0 |
| 4. Integrity | 4 | 3 | 2 | 1 | 0 |
| 5. Temperament | 4 | 3 | 2 | 1 | 0 |
| 6. Appearance | 4 | 3 | 2 | 1 | 0 |
| 7. Social Graces | 4 | 3 | 2 | 1 | 0 |
| 8. Self-discipline | 4 | 3 | 2 | 1 | 0 |
| 9. Initiative | 4 | 3 | 2 | 1 | 0 |
| 10. Insight | 4 | 3 | 2 | 1 | 0 |
| 11. Punctuality | 4 | 3 | 2 | 1 | 0 |
| 12. Humility | 4 | 3 | 2 | 1 | 0 |
| 13. Maturity | 4 | 3 | 2 | 1 | 0 |

B. With Supervisor

- | | | | | | |
|-------------------|---|---|---|---|---|
| 14. Openness | 4 | 3 | 2 | 1 | 0 |
| 15. Guidability | 4 | 3 | 2 | 1 | 0 |
| 16. Loyalty | 4 | 3 | 2 | 1 | 0 |
| 17. Willingness | 4 | 3 | 2 | 1 | 0 |
| 18. Consideration | 4 | 3 | 2 | 1 | 0 |

C. With Others

- | | | | | | |
|-----------------------------|---|---|---|---|---|
| 19. Pastoral | 4 | 3 | 2 | 1 | 0 |
| 20. Acceptance | 4 | 3 | 2 | 1 | 0 |
| 21. Sensitivity | 4 | 3 | 2 | 1 | 0 |
| 22. Community-mindedness | 4 | 3 | 2 | 1 | 0 |
| 23. Professional acceptance | 4 | 3 | 2 | 1 | 0 |

A. Preaching Preparation

- | | | | | | |
|--------------------|---|---|---|---|---|
| 1. Exegesis | 4 | 3 | 2 | 1 | 0 |
| 2. Christo-centric | 4 | 3 | 2 | 1 | 0 |
| 3. Textual | 4 | 3 | 2 | 1 | 0 |
| 4. Outline | 4 | 3 | 2 | 1 | 0 |
| 5. Punctual | 4 | 3 | 2 | 1 | 0 |
| 6. Application | 4 | 3 | 2 | 1 | 0 |

B. Preaching Delivery

- | | | | | | |
|----------------|---|---|---|---|---|
| 7. Poise | 4 | 3 | 2 | 1 | 0 |
| 8. Diction | 4 | 3 | 2 | 1 | 0 |
| 9. Voice | 4 | 3 | 2 | 1 | 0 |
| 10. Gestures | 4 | 3 | 2 | 1 | 0 |
| 11. Persuasive | 4 | 3 | 2 | 1 | 0 |
| 12. Manuscript | 4 | 3 | 2 | 1 | 0 |
| 13. Fluent | 4 | 3 | 2 | 1 | 0 |

C. Teaching

- | | | | | | |
|---------------------|---|---|---|---|---|
| 14. Preparation | 4 | 3 | 2 | 1 | 0 |
| 15. Doctrine | 4 | 3 | 2 | 1 | 0 |
| 16. Appeal-Response | 4 | 3 | 2 | 1 | 0 |
| 17. Techniques | 4 | 3 | 2 | 1 | 0 |
| 18. Individuals | 4 | 3 | 2 | 1 | 0 |

D. Liturgy

- | | | | | | |
|-----------------|---|---|---|---|---|
| 19. Rubrics | 4 | 3 | 2 | 1 | 0 |
| 20. Preparation | 4 | 3 | 2 | 1 | 0 |
| 21. Voice | 4 | 3 | 2 | 1 | 0 |

continued...

APPENDIX E
Pre-Vicarage Final Report (*continued*)

PART III. The Student's Wife - if the student is married, please note any significant strengths or weaknesses of his wife that could affect the pastoral ministry.

PART IV. Additional Comments (strengths and weaknesses) on any of the above.

PART V. VICARAGE PLACEMENT RECOMMENDATION

Do you recommend this man for vicarage assignment? Yes No

If yes, what type of learning experiences and what type of supervision do you recommend for this student?

Date _____ Supervisor's Signature _____

(Return one copy, and retain one for self)

This report has been shared with the student.

APPLICATION FOR ASSIGNMENT AS A STUDENT FIELD WORKER

Summer Term

1. Description:

Service as a student field worker in the summer term after the first year of seminary studies is an optional program with credit and provides opportunity for more in depth field education. The term of service normally extends from about June 1 until August 15. The place of service is assigned by the Director of Field Education at Edmonton, Alberta. Student duties are prescribed by the contracting congregation, supervised by the local pastor, and according to the provisions of the Student Handbook. Successful completion of such a summer term can be applied as Field Education credit.

2. Application and Assignment:

- a) If you are interested, answer all questions under III.
- b) Submit this completed form to the Director of Field Education no later than March 7, preceding the summer for which application is made.
- c) The Director of Field Education may request an appointment to discuss your application.
- d) Application does not guarantee a summer assignment.

NOTA BENE: If you submit an application you cannot withdraw it after March 7, but must accept a summer assignment.

3. Application:

NAME: _____ ADDRESS: _____

_____ PHONE: _____

E-MAIL ADDRESS: _____

Where in Canada would you most like to serve and why?

If a position is not available in your desired location, will you go elsewhere?

Are there areas of pastoral ministry in which you desire special summer experience?

Other comments:

Signed: _____ Date: _____

SUPERVISOR'S REPORT

One report per summer term to be shared with seminarian(s)

Due August 31

Supervisor: _____ Seminarian: _____

Placement _____

Check appropriate spot on continuum:

1. The value and depth of relationship established.

Unsatisfactory	Strained	Formal	Usually Supportive	Warm	Effective	Very Warm	Very Effective
_____	_____	_____	_____	_____	_____	_____	_____

2. The degree to which the seminarian understands the functions of the congregation.

Little depth/ Understanding	Understanding but little involvement	Understanding of Purpose	Understanding of function of cong.	Understanding with empathy and personal involvement
_____	_____	_____	_____	_____

3. Personal contribution and growth of the seminarian in the process.

4. Student's growth and development of professional skills in this placement:

Unsatisfactory	Some dedication Some growth	Average dedication Some growth	Dedication Considerable growth	Outstanding Dedication Remarkable growth
_____	_____	_____	_____	_____

Supervisor's comments:

Seminarian (signed)

Date

Supervisor (signed)

Date